
Subject: **APPOINTMENT OF MEMBER REPRESENTATIVES TO OUTSIDE BODIES 2013/14**

Meeting and Date: **Annual Council – 22 May 2013**

Report of: **David Randall, Director of Governance**

Decision Type: **Non-Key**

Classification: **Unrestricted**

Purpose of the report: For Council to determine which Members should be appointed to the two statutory outside bodies (Association of Port Health Authorities and River Stour (Kent) Internal Drainage Board) for 2013/2014.

Recommendation: That the Council appoints Member representatives to the two statutory outside bodies outlined in Appendix A for the municipal year 2013/2014.

1. **Summary**

The Council is responsible for appointing Members at the start of each municipal year to serve on all statutory organisations, whilst Cabinet makes appointments to all non-statutory organisations. Council is required to make appointments to the two statutory organisations detailed at Appendix A. Members appointed will be covered for personal and public liability by either the Council's insurance policies or those of the organisation concerned.

2. **Introduction and Background**

2.1 Outside bodies are grouped into three categories:

- Statutory Appointments (Appointed by Council)
- Strategic Appointments (Appointed by Cabinet)
- Community Appointments (Appointed at the discretion of Cabinet)

2.2 Members who serve on outside bodies for observatory or networking purposes are covered by the Council's insurance policies. However, the Council's insurance policies do not apply where the Member is serving on an outside body in a decision-making capacity. In these cases, the outside body is expected to arrange insurance cover for the Member against public and personal liability. The Member appointed to the Association of Port Health Authorities will be serving in an observatory role only and is therefore covered by the Council's insurance policies. Members appointed to the River Stour (Kent) Internal Drainage Board are required to make decisions on behalf of the Board, and it has been confirmed that they will be covered by the body's comprehensive insurance policies.

3. **Identification of Options**

3.1 Option One – to appoint to both organisations.

3.2 Option Two – to not appoint to one or either of the organisations.

4. **Evaluation of Options**

4.1 Option One is recommended as these appointments are designated as statutory appointments.

5. **Resource Implications**

5.1 Members are entitled to claim the appropriate levels of travel and subsistence allowance in relation to performing these duties. This expenditure would be funded from existing Member budgets.

6. **Corporate Implications**

6.1 Comment from the Section 151 Officer: Finance has been consulted and has no comments to add.

6.2 Comment from the Solicitor to the Council: The Solicitor to the Council has been consulted during the preparation of this report and has no further comments to make.

6.3 Comment from the Equalities Officer: This report does not specifically highlight any equalities implications. However, in discharging their responsibilities, and when acting on behalf of the Council, Members are required to comply with the public sector equality duty as set out in section 149 of the Equality Act 2010.

7. **Appendices**

Appendix A – Schedule of Statutory Appointments – May 2013

8. **Background Papers**

Democratic Services' Appointments to Outside Bodies files

Contact Officer: Kate Batty-Smith, Democratic Support Officer

SCHEDULE OF STATUTORY APPOINTMENTS

MAY 2013

Organisation Name	Appointing Body	Category of Body	Number to Appoint	Term	Current Appointee(s) (2012/13)
Association of Port Health Authorities	Council	Statutory	1	1 Year	Councillor P G Heath
River Stour (Kent) Internal Drainage Board	Council	Statutory	2	1 Year	Councillor C J Smith Councillor M D Conolly